

# SCARLETT & CO

## SAFEGUARDING POLICY

Agent: Scarlett Leigh Fawcett  
Date created: 11th January 2019

The safety of children and members of other vulnerable groups is paramount and all, without exception, have the right to protection from abuse. All suspicions and allegations of abuse will be taken seriously, responded to swiftly and appropriately and all the agencies staff/ chaperones /volunteers have a responsibility to report concerns to the director of the agency as named above.

### 1. PURPOSE AND FUNCTION OF THE ORGANISATION

The object of Scarlett & Co is to provide a service to children, young people and parents within the entertainment and advertising sector. Scarlett & Co also instruct in the education of children and young people in the art of performance and in all its branches. To this end, Scarlett & Co holds monthly classes and classes in conjunction with Associates, Tonbridge and competes in competitive festivals and presents public performances including a bi-annual show which involves all pupils.

### 2. POLICY HIGHLIGHTS

Scarlett & Co is committed to safeguarding children and young people and protecting them when they are engaged in services organised and provided by the agency. We will endeavor to keep our children and young people safe from abuse any suspected abuse will be responded to promptly and appropriately. The correct course of action will be taken at all times to coincide with what is best for the child or young person.

Scarlett & Co will proactively seek to promote the welfare and protection of all children and young people at all times. The utmost care will be taken during recruitment and selection processes to ensure that unsuitable people are prevented from working with our children and young people.

Scarlett & Co will take any concerns made by a child, young person, parent or chaperone seriously and sensitively. Concerns cannot be anonymous and should be made in the knowledge that, during the course of any enquiries the agency that made the referral will be made clear.

Scarlett & Co will not tolerate harassment of any service user, employee, volunteer or child/vulnerable adult who raises concerns of abuse.

### 3. TO WHOM DOES THIS POLICY APPLY

This policy relates to children under the age of 18 years who are represented by the agency and concerns Scarlett & Co Agents, Voluntary Helpers and Parents/Guardians/Carers of the children.

### 4. THE LEGISLATION AND GUIDANCE THAT SUPPORTS THIS POLICY

The Rehabilitation of Offenders Act 1974; The Children Act 1989; The Police Act 1997; The Data Protection Act 1998; The Human Rights Act 1998; The Protection of Children Act 1999; The Criminal Justice and Court Services Act 2000; The Children Act 2004; The Protection of Vulnerable Groups Act 2006.

### 5. POLICY REVIEW

Scarlett & Co will constantly review their policy revising and enhancing it as necessary.

If anyone has any queries regarding this policy please contact  
Scarlett on 07481 808135